

**The Kentucky State Board for Proprietary Education**  
**February 23, 2007**

A regular meeting of the Kentucky State Board for Proprietary Education was conducted February 23, 2007 at the Division of Occupations, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Dr. Steve Coppock, Chairman  
Ms. Alison Cuentas  
Dr. Steven Meade  
Ms. Jan Gordon  
Ms. Lisa Bozarth  
Mr. Jason Rainey

Occupations and Professions

Gena S. Vance, Board Administrator  
Claude Wagner, Executive Director

Members Absent

Mr. Mark Gabis  
Mr. Chris St. John  
Mr. Stephen Ellison

Others Present

Diane Fleming, Board Counsel/  
Assistant Attorney General  
Dr. Tom Barron, Board Inspector/  
Board Investigator

Guests

Renee D. Gaddis, WyoTech  
Susan Cooper, Daymar Colleges Group  
John Duff, Delta Career Academy  
Robin Smith, CDL Training Services & Consulting, Inc.

Dr. Coppock called the meeting to order at 1:05 p.m. and introductions were made.

Mr. Rainey made a motion to approve the minutes from the January 19, 2007 meeting second by Ms. Gordon. Discussion on this motion included the minutes being posted on the website and the inspector visiting the Cincinnati School of Medical Massage (visiting February 24, 2007 and board counsel sending a letter; letter drafted February 23, 2007.)

Ms. Bozarth made a motion to approve the financial statement second by Dr. Meade. The motion carried.

Executive Director Report

Mr. Wagner reported that \$255,000.00 has been transferred to the Student Protection Fund and that the imaging system software is in place.

Board Counsel Report

Ms. Fleming discussed Senate Bill 75 (SB75) with the board; this could result in higher attorney fees to the board for filings.

Ms. Fleming also discussed another meeting to work on regulations and forms. The next meeting will be March 2, 2007 at the board office.

#### New Schools Committee

Ms. Cuentas made a motion to approve the application submitted by Healthcare Training School, Bardstown, KY second by Dr. Meade. The motion carried.

#### New Programs Committee

Ms. Bozarth made a motion to approve the application submitted by American Heavy Equipment Training, LLC, Shepherdsville, KY for Introduction to Skid-Steer Operations (Certificate) subject to the school submitting a School Personnel Form for an instructor second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by American Heavy Equipment Training, LLC, Shepherdsville, KY for Introduction to Excavation Operations (Certificate) subject to the school submitting a School Personnel Form for an instructor second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by American Heavy Equipment Training, LLC, Shepherdsville, KY for Introduction to Backhoe Operations (Certificate) subject to the school submitting a School Personnel Form for an instructor second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by American Heavy Equipment Training, LLC, Shepherdsville, KY for Introduction to Bull Dozer Operations (Certificate) subject to the school submitting a School Personnel Form for an instructor second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Brown Mackie College, Ft. Mitchell, KY for Information Technology (Associate Degree) subject to a successful on-site inspection by the board's inspector second by Mr. Rainey. The motion carried.

Mr. Rainey made a motion to approve the application submitted by Camping World RV Institute, Bowling Green, KY to change the name of the school second by Ms. Bozarth. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Pharmacy Technology (Associate Degree) subject to a successful on-site inspection by the board's inspector and the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Medical Assisting (Associate Degree) subject to a successful on-site inspection by the board's inspector and the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Criminal Justice (Associate Degree) subject to a successful on-site inspection by the board's inspector and the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Business Administration Technology (Associate Degree) subject to a successful on-site inspection by the board's inspector and the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Business Administration Technology (Diploma) subject to the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Criminal Justice (Diploma) subject to the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Pharmacy Technology (Diploma) subject to the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Medical Assisting (Diploma) subject to the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Draughons Junior College, Russellville, KY for Business Administration Technology subject to the school submitting School Personnel Forms once instructors are hired second by Mr. Rainey. The motion carried.

Mr. Rainey made a motion to approve the application submitted by Lockmasters Security Institute, Nicholasville, KY for Covert Methods of Entry (Diploma) second by Ms. Gordon. The motion carried.

Ms. Bozarth made a motion to approve the application submitted by Spencerian College, Lexington, KY for Computer Information Systems Management (Associate Degree) subject to a successful on-site inspection by the board's inspector second by Mr. Rainey. The motion carried. Ms. Gordon abstained.

Ms. Bozarth made a motion to defer the request submitted by WyoTech (Wyoming and Pennsylvania) the schools must submit New Program Applications second by Mr. Rainey. The motion carried.

Ms. Bozarth made a motion to approve the request submitted by WyoTech, Florida to refigure the curriculum subject to the school submitting School Personnel Forms second by Mr. Rainey. The motion carried.

#### Complaint Review Committee Report

The Complaint Review Committee did not meet February 23, 2007.

Ms. Fleming reported on Complaint #2000-002 that a lifetime ban to apply to open another school was issued to the school owner.

#### Commercial Driver License Committee Report

Dr. Coppock reported the committee reviewed two applications for CDL Instructor licenses and licenses will be issued.

Dr. Coppock reported the board received a cease and desist letter issued to a CDL school was returned to the board office undeliverable. Sgt. Bradley with Kentucky State Police will work on obtaining an address for the school owners.

The board reviewed a response from a CDL school regarding their failure rate. The committee has authorized Ms. Vance to send another letter to the school owner.

The committee reviewed advertisements received from a CDL school; the advertisements are under "Jobs" and not under "Training" in the newspaper. The committee authorized Ms. Vance to send a letter to all CDL schools of the advertising policy. Dr. Coppock made a motion to authorize counsel to request the Attorney General's office of Consumer Protection to see if CDL advertising under "Jobs" is a violation second by Ms. Gordon. The motion carried.

Dr. Coppock made a motion to authorize Ms. Vance to order "The Straight Truck Driver Handbook/Workbook" second by Dr. Meade. The motion carried.

### Additional Business

Dr. Coppock made a motion to approve Ms. Fleming to attend the Distance Education Training Council Annual Conference April 15-17, 2007 in Tuscon, AZ second by Mr. Rainey. The motion carried.

The board reviewed an e-mail received from Key Bank regarding Decker College student loans. Dr. Coppock made a motion to authorize Ms. Fleming to respond second by Ms. Bozarth. The motion carried.

### Next Meeting

March 23, 2007

### Approve Travel and Per Diem

Ms. Bozarth made a motion to approve travel and per diem for members attending today's meeting second by Mr. Rainey. The motion carried.

### Adjournment

Having no further business to bring before the board, Mr. Rainey made a motion to adjourn the meeting at 2:08 p.m. second by Ms. Cuentas. The motion carried.

Stephen Coppock, Ed.D.  
Approved: Dr. Stephen Coppock, Chairman